

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (MOLE VALLEY)

DATE: 06 JUNE 2018



SURREY

LEAD OFFICER: SARAH SMITH, PARTNERSHIP COMMITTEE OFFICER

SUBJECT: LOCAL COMMITTEE COMMUNITY SAFETY FUNDING AND REPRESENTATION ON TASK GROUPS AND EXTERNAL BODIES

DIVISION: All

SUMMARY OF ISSUE:

The local committee (Mole Valley) has a delegated budget of £3,000 for community safety projects in 2018/19. This report sets out the process by which this funding should be allocated to the East Surrey Community Safety Partnership and/or other local community organisations that promote the safety and wellbeing of residents. The report also seeks the approval of Local Committee task group members and the appointment of representatives to external bodies.

RECOMMENDATIONS:

The Local Committee (Mole Valley) is asked to agree that:

- (i) The committee's delegated community safety budget of £3,000 for 2018/19 be retained by the Community Partnership Team, on behalf of the Local Committee, and that the East Surrey Community Safety Partnership and/or other local organisations be invited to submit proposals for funding that meet the criteria and principles set out at paragraph 2.4 of this report.
- (ii) Authority be delegated to the Community Safety Manager, in consultation with the Chairman and Vice-Chairman of the local committee, to authorise the expenditure of the community safety budget in accordance with the criteria and principles stated at paragraph 2.4 of this report.
- (iii) The committee receives updates on the project(s) funded, the outcomes and the impact it has achieved.
- (iv) The committee approves the membership of the task groups and appointments to outside bodies, as detailed at paragraph 2.8 and annex 1 of this report.

REASONS FOR RECOMMENDATIONS:

The report sets out a process for allocating the committee's delegated community safety budget of £3,000 to local organisations. It also proposes local committee task group membership for the forthcoming year to enable the provision of informed advice and recommendations to the committee. The appointment of councillors of the Local Committee to external bodies enables the committee's representation on and input to such bodies

1. INTRODUCTION AND BACKGROUND:

- 1.1 Prior to 2016, the local committee had historically chosen to passport its delegated community safety funding to the local Community Safety Partnership (CSP) to assist in their efforts to tackle crime and anti-social behaviour on behalf of residents.
- 1.2 Following countywide analysis of the projects that were funded through CSPs and the outcomes achieved, the local committee agreed that its local CSP should firstly be invited to provide an outline of any prospective projects that could be supported from the committee's funding for approval. This aimed to provide greater oversight of the committee's expenditure. In the context of the County's Medium Term Financial Plan and the requirement upon all county services to contribute to significant savings, the process would also help to achieve better value for money from projects in support of the County Council's wider community safety priorities.
- 1.3 Local committee task groups are established at the start of each municipal year. Membership of each task group is nominated and decided by councillors of the local committee. Representation on external bodies is similarly decided and is reviewed and agreed by local committee members annually. The proposed membership and terms of reference for the committee's task groups are contained in Annex 1 of this report. The committee is requested to make appointments to the external bodies and task groups, as detailed in paragraph 2.8 of this report.

2. ANALYSIS:

- 2.1 In 2017/18, the committee awarded:

Surrey Fire and Rescue Service: £900 for Safe Drive Stay Alive

Mole Valley District Council: £2100 for CCTV at Meadowbank

A further update on the project's outcomes and achievements will be provided to the committee in December 2018.

- 2.2 As in the previous year, a clear and simple process designed to support CSPs will be adopted in order that funds can be processed efficiently this year.

- 2.3 Local CSPs will be invited to submit a brief outline of the projects that they would like to put the committee's funding towards, using a simple template designed for this purpose.
- 2.4 To assist CSPs in identifying suitable projects, the following criteria will be provided as a guide:
- (a) Results in residents feeling safer
 - (b) Has clear outcomes that align with the priorities of the Local Committee and/or the CSP
 - (c) Is non recurrent expenditure
 - (d) Does not fund routine CSP activities (e.g. salaries, training)
 - (e) Is not subsumed into generalised or non-descript funding pots
 - (f) Does not duplicate funding already provided (e.g. domestic abuse services, youth work, transport costs, literature which could be co-ordinated across all CSPs)
- 2.5 To ensure funds can be utilised within the current financial year, it is suggested that a deadline of 14 **September 2018** is imposed for the submission of outline projects by CSPs and/or local organisations. This deadline will be communicated widely to local CSPs and partner organisations.
- 2.6 To ensure that funds can be distributed speedily and efficiently, it is recommended that authority is delegated to the Community Safety Manager, in consultation with the Chairman and Vice-Chairman of the Local Committee, to authorise the expenditure of the committee's funds outside the formal quarterly committee meeting cycle. This should allow local organisations to obtain approval, initiate and implement projects with the minimum of delay.
- 2.7 Once implemented, the CSP and any other recipients of this funding will be required to provide the local committee with a short update on each project, outlining how the funding was used and the difference and impact it has made in the local community.
- 2.8 The Local Committee is also asked to agree the appointment of Member representatives of the following bodies and task groups, and to review and confirm the task group terms of reference set out in Annex 1:
- (i) East Surrey Community Safety Partnership – proposed representative is Tim Hall and deputy Stephen Cooksey
 - (ii) Parking Task Group - proposed members are Tim Hall, Hazel Watson, and two district councillors tbc
 - (iii) Property Task Group – proposed members are Tim Hall, Stephen Cooksey, Hazel Watson and one district councillor tbc
 - (iv) Leatherhead Major Schemes Task Group – proposed members are Tim Hall, Chris Townsend and Cllr Rosemary Dickson

3. OPTIONS:

- 3.1 All viable options were considered and appraised when forming the recommendations to the Local committee. The previous arrangement, whereby the committee transferred both its funding and the decision-making about how the funding could be used to the CSP was not considered to provide sufficient information on the impact that the funding or the outcomes it had achieved.
- 3.2 The recommended funding arrangements will employ a simple process for the commitment of funds by the committee to enable greater scrutiny over the use of this funding.
- 3.3 The committee can confirm the task groups and the corresponding terms of reference as set out in the report. Alternatively, it can establish new task groups, or dispense with previous task groups. If a new task group is established, provisional terms of reference should be agreed.
- 3.4 The committee can either make the appointments to external bodies, as set out within the report, or amend these appointments.

4. CONSULTATIONS:

- 4.1 Local committee chairmen were collectively consulted about the process for allocating community safety funding, as recommended in this report.
- 4.2 Local committee member views are being sought on the nominations for representatives on external bodies and on the membership of local committee task groups.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 The costs of the recommendations in this report are contained within existing revenue budgets. Early scrutiny of proposed projects by CSPs and local organisations will help to achieve better value for money for the Committee's funding.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 There are no direct equalities or diversity implications. However, through its membership of the local CSP and external bodies, the County Council can help to ensure that local services are accessible to harder to reach groups. The CSP also maintains ongoing monitoring of hate and domestic abuse crimes.

7. LOCALISM:

- 7.1 The proposals contained in this report will enable CSPs and/or other suitable local organisations to submit projects that support the County Council's strategic goal of enhancing resident experience. Membership of task groups and representation on external bodies allows local councillors to consider,

recommend and influence policies and services in response to local residents' needs.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out below
Sustainability (including Climate Change and Carbon Emissions)	No significant implications.
Corporate Parenting/Looked After Children	No significant implications.
Safeguarding responsibilities for vulnerable children and adults	No significant implications.
Public Health	No significant implications

8.1 Crime and Disorder implications

The county council's membership of local CSPs helps ensure the achievement of its community safety priorities. The committee's funding for local community safety projects enables the CSP and/or other local organisations to help to promote safety, reduce crime, and tackle antisocial behaviour and raise awareness of safer practices and behaviours.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 The recommendations contained in this report are intended to secure greater oversight of the committee's community safety expenditure and achieve better value for money through projects that help to achieve the County's community safety priorities.

10. WHAT HAPPENS NEXT:

10.1 The CSP will be advised of the funding process agreed by the Local Committee and invited to access this funding.

Contact Officer:

Sarah Smith, Partnership Committee Officer, Telephone 01372 371662

Consulted:

Surrey's local committee chairmen and local committee members.

Annexes:

Annex 1 – Task Groups and Membership of External Bodies

Annex 2 – Details of Funded Projects

Sources/background papers:

Not applicable.

SCC LOCAL COMMITTEE (MOLE VALLEY)

TASK GROUPS AND MEMBERSHIP OF EXTERNAL BODIES

ANNEX 1

**Surrey County Council's Local Committee
(Mole Valley)**

**Property Task Group
Terms of Reference**

Objective:

To support the Local Committee in agreeing a common strategy for the assets collectively owned within Mole Valley by both authorities. This strategy will set out common objectives for service delivery and identify objectives that could be achieved through a coordinated approach to asset use and disposal.

Membership

The Task Group will consist of four appointees from the Local Committee - three county and one district councillor. The property portfolio holder for Mole Valley District Council will also sit on the group, though not a member of the local committee. The Task Group may also consult with other relevant members of the Committee.

General

1. It is proposed to reconstitute a Property Task Group. The group will have no formal decision making powers. The Task Group will:
 - A. Unless otherwise agreed to meeting in private
 - B. Develop a work programme
 - C. Record actions,
 - D. Report back to the Local Committee as appropriate
2. Officers supporting the Task Group will consult the Group and will give due consideration to the group's reasoning and recommendations prior to the officer writing their report to the parent local committee.
3. The Task Group can, should it so wish, respond to an officer report and submit its own report to the local committee.
4. The Task Group terms of reference and Membership is to be reviewed and agreed by the local committee annually.

**Surrey County Council's Local Committee
(Mole Valley)**

**Parking Task Group
Terms of Reference**

Membership: The Parking Task Group will consist of four members, two county councillors and two district councillors.

Membership to the group will be through appointment of the Mole Valley Local Committee; members do not need to sit on the committee.

Role:

1. To ensure synchronicity to the implementation of both the Mole Valley DC and Surrey CC car parking strategies in Mole Valley.
2. Working together to, consult with communities and residents about options and opportunities for parking (in car parks and on street).
3. Provide an enforcement function that is fair, consistent and in line with an open and transparent enforcement policy.
5. The Parking Task group will advise and make recommendations, is not a decision making body and all decisions will need to be made through the relevant decision making body of either the Mole Valley Local Committee, Mole Valley District Executive or Surrey County Council Cabinet.

General

1. The Task Group will meet in private
2. The Task Group will keep a record of its actions
3. The Task Group will make recommendations on any issues with regard to parking controls and civil parking enforcement including the use of surplus income.
4. Officers supporting a Task Group will give due consideration to the Group's reasoning and recommendations prior to the officer writing their report to the Local Committee
5. The Task Group can, should they so wish, respond to an officer report and submit its own report to the Local Committee.

**Surrey County Council's Local Committee
(Mole Valley)
Leatherhead Major Schemes Task Group
Terms of Reference**

1. The Group's principle purpose is to consider major transport schemes and transport issues arising from Transform Leatherhead, at key decision milestones, in order to provide recommendations to the Local Committee to appropriately inform the committee's decisions.
2. The scope of the Task Group will be:
 - i. Leatherhead Sustainable Transport Package and/or any subsequent similar scale scheme proposals
 - ii. Highways & wider Transport aspects of 'Transform Leatherhead' developments
3. Officers supporting this Task Group will consult that Group and will give due consideration to the Group's reasoning and recommendations prior to reporting to the Local Committee.
4. The Task Group will comprise two county councillors, (Chairman and a further divisional county member) and two district councillors, including the Transform Leatherhead councillor sponsor in a co-opted capacity and a district councillor from the local committee.
5. As an advisory group to the Local Committee, Task Group members will act in the interests of Leatherhead as a whole, rather than representing the interests of their divisions or wards.
6. Recommendations to the Local Committee will be supported by a summary of the reasoning behind the Task Group's position and reflect any professional advice from officers.
7. The Task Group will meet in private, at appropriate times during the year and actions from the meetings will be recorded and made available to the Local Committee.

Annex 2

SCC LOCAL COMMITTEE (MOLE VALLEY)

DETAIL OF FUNDED ORGANISATIONS

Name of Organisation:	Surrey Fire and Rescue Service
Amount Awarded:	£900
Project Aims & Purpose of Funding:	Safe Drive, Stay Alive is an emotionally engaging and thought provoking theatre based education production, coordinated by Surrey Fire & Rescue Service, working with emergency services partners and members of the public, which aims to raise road safety awareness amongst young people and positively influence their attitudes to driving. Performances are designed to engage an audience of new and novice young drivers who are a high risk group on the UK's roads. Safe Drive Stay Alive aims to make young people aware of their responsibilities as road users and the wide ranging and potentially devastating consequences should these not be taken seriously. The ultimate aim is to reduce the number of road traffic collisions involving young people and the number of deaths and injuries amongst this at risk driver group
Outcomes to Date:	<p>This funding helped provide places for over 1000 pupils and their teachers from secondary schools across the district to attend the production in 2017.</p> <p>Box Hill – 69 places City of London Freemans – 118 places Hurtwood House – 203 places St Andrews Catholic School – 116 places St Johns – 137 places Ashcombe School – 266 places Priory School – 26 places Therfield School – 73 places</p> <p>Total = 1008 places</p>

Name of Organisation:	Mole Valley District Council
Amount Awarded:	£2100
Project Aims & Purpose of Funding:	<p>To expand and upgrade the CCTV system at Meadowbank Recreation Ground in Dorking (total cost of installing CCTV to cover the pavilion, skate park and children's play area is £15,300)</p> <p>Key features are:-</p> <ol style="list-style-type: none"> 1. Live 24/7 streaming back to Reigate Police. 2. Compatibility with existing Reigate Police monitoring equipment. 3. 30 days storage of all images in line with police requirements. 4. Smart cameras capable of generating an alert from cross line detection. 5. Low light colour, vandal resistant, high resolution cameras (3MP) with smart IR. Much better night images than current PTZ cameras in the park. 6. PTZ autotracking camera coverage on the Pavilion roof, protecting the roof and giving much better overall coverage of the park and using a "star-light camera". 7. Camera coverage to the children's play area and skate park. 8. Ability to record images from existing 2 park cameras on existing columns.
Outcomes to Date:	<p>A funding contribution from the Community Safety Fund has enabled the upgrade and expansion of the CCTV system at Meadowbank Recreation Ground. The work, which was completed in February 2018, included the installation of six new CCTV cameras on the Meadowbank Pavilion and the replacement of an existing low specification camera. In addition, the installation of a server and radio link has enabled live viewing from the CCTV Control Room at Reigate Police Station. Since the installation, no further reports of anti-social behaviour around the pavilion have been received by MVDC to date.</p>